

How to Prepare your Manuscript for the Journal of Eye Movement Research

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This document is a template to be used to create a suitably formatted submission for the Journal of Eye Movement Research. It contains some instructions, style definitions, and explanatory text in conformance with the publication manual of the American Psychological Association. Writing a paper for the Journal of Eye Movement Research may be different from what you are used to: The journal accepts only final manuscripts that are formatted according to the styles defined in this template. To ensure a final product of high quality, we must receive your article in the appropriate file type and text format. The purpose of this documentation is to provide you with the information you need to produce a complete, well-formed submission to the Journal of Eye Movement Research.

Keywords: eye movement, eye tracking, saccades, microsaccades, antisaccades, smooth pursuit, scanpath, convergence, attention

Note: After the final manuscript has been accepted, authors will be receive the relevant information for filling the information x, y, z in the headers and the meta-information box below.

Manuscript Production

Manuscript Submission

For an initial submission, we need a PDF version of the paper that includes all elements necessary for review (figures, references, and so forth). For the final submission, after the manuscript has been accepted, we need a LibreOffice (odt) and a PDF file that adhere


precisely to the standards for formatting and styles as outlined in this document.

Manuscript Template

Open an existing LibreOffice file (for example, this *howto.odt*) in LibreOffice and position the cursor at the first paragraph of the second section. From Insert menu choose File and select the file of your existing manuscript. Its contents will be inserted at the location of the cursor. Save the result under a new name and begin applying the JEMR styles as defined in this document.

Additional steps. Overwrite the material that was in the original template: Enter the title, a list of authors with their affiliations, an abstract and 6 to 10 relevant keywords, at least 4 of them from the following list:

- eye movement
- eye tracking
- saccades
- microsaccades
- antisaccades
- smooth pursuit
- region of interest

Received December 15, 2015; Published February 28, 2016.
Citation: Groner, R., Bischof, W. F. & Siegenthaler, E. (2016). How to Prepare your Manuscript for the Journal of Eye Movement Research. Journal of Eye Movement Research, x(y):z, 1-3.
Digital Object Identifier: 10.16910/jemr.x.y.z
ISSN: 1995-8692
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- gaze
- scan path
- vergence
- attention
- reading
- usability
- art perception
- new media
- social influences
- parafoveal processing
- intermodal processing
- individual differences

Start with the first page and reassign the JEMR styles. Finally in the final stage of the reviewing process, adjust your manuscript by inserting column and page breaks.

Manuscript Structure

Authors should organize their paper using the following structure:

- Title
- Author, Affiliation, URL (optional), email (optional)
- Abstract
- Keywords
- Introduction
- Methods
- Results
- Discussion
- Conclusions
- Acknowledgements and declaration of conflict
- References
- Appendix (optional)

Theoretical and methodological articles as well as reviews and comments, may omit elements of this structure where appropriate.

Manuscript Formatting

Style Sheets

Please only use the prepared styles to format your text. The manuscript template provides the following styles (in sequential order):

- jemr01 Header
- jemr02 Title
- jemr03 Author
- jemr04 Affiliation
- jemr05 Abstract
- jemr06 Keywords
- jemr07 Heading1
- jemr08 Heading2

- jemr09 Heading3
- jemr10 BodyText
- jemr11 BodyList
- jemr12 BlockQuote
- jemr13 Caption
- jemr14 TableCell
- jemr15 TableNote
- jemr16 Hyperlink
- jemr17 Footnote
- jemr18 Reference
- jemr19 PageFooter

Put the cursor on the paragraph you want to adapt and choose the appropriate style from the format menu.

Style Guides

Publication Manual. The Publication Manual (American Psychological Association, 2010a) provides, in addition to writing style rules, detailed guidance on publication ethics, journal article reporting standards, and the process of journal publication.

Concise Rules. The “Concise Rules of APA Style” (American Psychological Association, 2010b) targets only those rules writers need for formatting for their articles.

Brief Online Rules. The Purdue Online Writing Lab (Angeli et al., 2010) has published a useful summary of the major APA rules.

Titles and Running Heads

Use short and succinct titles not exceeding about 15 words in length. The length of the Running Heads must not exceed 40 characters including blanks. Note that the headers differ between the first page and the remainder of the pages.

Note that LibreOffice does not have proper in-line headings. Hence you must emulate them by putting the text of the in-line headings in italics and in bold.

Abstract

The abstract should be approximately 200 words and must not exceed 300 words.

Mathematics and Statistics

Follow standard scholarly publishing conventions for mathematical fonts and styles. These include:

- Scalar variables: Times italic, lowercase *a*
- Numbers: Times normal 3
- Function names: Times normal sin
- Vectors: Times bold, lowercase **b**
- Matrices: Times bold, uppercase **K**

All statistical symbols should be type-set in italics, for example *df*, *F*, *MSE*, *N*, *p*, *SD*, *SE*, and *SEM*.

Avoid multi-letter text names for new function names, variables, or subscripts; instead use single characters and define in the text. Avoid the use of "*" for multiplication.

Every significant equation should be numbered. Display equations are considered part of the text, and as such should include appropriate punctuation. If they conclude a sentence, they should be followed with a period.

Tables and Figures

Tables. Tables should be inserted into the text near to where it is first mentioned. Do not include a box around the table, and do not separate each row and column with a line. Use lines only to separate header rows or columns, or significant groupings of data. A caption should be included above the table (see Table 1).

Table 1

This is a caption for the Table.

Factor 1	Factor 2	
	Condition A	Condition B
First	586 (231)	649 (255)
	2.2	7.5
Second	590 (195)	623 (231)
	2.8	2.5

Note. *Please specify numbers and symbols in the note section.*

Figures. Figures should be placed in the manuscript after the paragraph in which it is first mentioned. Figures should be numbered sequentially in order of appearance. If it is necessary for sufficient resolution, the column break prior to the inserted figure should be changed from double to single columns. Do not place the figure within a text box or frame, and do not insert as a floating object. A caption should follow the figure.

To achieve the highest quality in the final manuscript, it is vital that graphics be created properly and submitted in the correct format:

- Edit charts and illustrations as vector graphics (PDF, EPS or AI).
- Rasterized images, such as photos or screenshots, with a minimum resolution of 300 dpi (PNG, PSD, TIFF, BMP or JPG).
- Movies saved as QuickTime Videos (MOV) using H.264 codec.

Acknowledgements. Report research support in the Acknowledgements section.

Conflict of Interest. Report any competing interests that may affect the validity of research, for example financial gain. If there are no such conflicts, include the statement "The author(s) declare(s) that there is no conflict of interest regarding the publication of this paper."

References. The complete references for all cited materials should appear in a separate section at the end of the article and should be listed alphabetically by authors and date. References should be formatted according to the APA style.

Authors are responsible for the accuracy of references. References should include the DOI of the article whenever it is available. To resolve any DOI, use <http://dx.doi.org/>.

Acknowledgements

This research was supported in part by grant 1234-56 from the National Foundation for Scientific Research.

The authors declare that there is no conflict of interest regarding the publication of this paper.

References

- American Psychological Association. (2010a). *Publication Manual of the American Psychological Association* (6th ed.). Washington, DC: Author.
- American Psychological Association. (2010b). *Concise Rules of APA Style* (6th ed.). Washington, DC: Author.
- Angeli, E., Wagner, J., Lawrick, E., Moore, K., Anderson, M., Soderlund, L., & Brizee, A. (2010, May 5). *General format*. Retrieved from <http://owl.english.purdue.edu/owl/resource/560/01/>